



RIDGEWOOD CHURCH WEDDING APPLICATION

Please complete the following information and submit to the address below along with the \$500 deposit.
This information is needed before approval can be granted to assure the requested areas are available for your special day. An incomplete application will delay the approval process and delay securing the date you are requesting on the church calendar.

Groom's Name: _____ Email: _____

Address: _____ City, State, Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Bride's Name: _____ Email: _____

Address: _____ City, State, Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Pastor to Perform Ceremony: _____

Ridgewood Pastor Contact: _____

Requested Date of Wedding: _____ Time: _____

Requested Date of Rehearsal: _____ Time: _____

Reception Location: _____

****Requesting a Holiday****
Potential wedding parties should be aware that it is more challenging to obtain staffing over a holiday. If a holiday is chosen, the date will be confirmed only after staffing is obtained. Additional fees may apply.

WEDDING FEES FOR OUR CHURCH FAMILY
Please circle applicable charges and complete information for requested areas

A \$500 Deposit is due with application completed in entirety.

REHEARSAL & CEREMONY -

Wedding Coordinator & Sound Tech support, Facility (Upper level rooms excluding pre-school rooms)	\$450.00
Ceremony after 4:30 pm on a Saturday – Additional Fee	\$100.00

RECEPTION [Facility is not available Saturday]

Multi-purpose Room (Gym), Kitchen, [Additional fee for additional rooms]	\$290.00 (Base Fee)
Total Number invited _____	
Food prep on-site _____ Food prep off-site _____	
Gym Set-up for guests: Chairs only _____ Tables/chairs _____	
Additional Information _____	

REHEARSAL DINNER

Rooms 205/206/207, Kitchen [Additional fee for additional rooms]	\$160.00 (Base Fee)
Total Number invited _____	
Food prep on-site _____ Food prep off-site _____	
Additional Information _____	

TOTAL (Due three months prior to wedding date) \$ _____

Payment is due at least three months prior to wedding or first appointment with Wedding Coordinator, whichever comes first. The deposit paid with the Wedding Application will be applied to cover any additional fees if incurred or any damage to facility or equipment. The deposit is not considered payment for the services above. The deposit will be returned after the event, less any extra fees or charges.

Return completed application along with a deposit of \$500 to: Ridgewood Church, ATTN: Lois Lubbers, 4420 County Road 101, Minnetonka, MN 55345.